

RESEARCH FELLOW AT VLERICK LEUVEN GENT MANAGEMENT SCHOOL

Research is one of the basic elements in the mission of Vlerick Leuven Gent Management School. The School has taken several initiatives to give research a more central role in its strategy and operations. In this process co-operation with the parent universities has always been very important. The new governance structure of the School, with the creation of an "Academic Review Board" where both faculty of the parent universities and the School are members, stimulates faculty from the School and the university to undertake combined research projects. To support and stimulate joint research projects the School has created the position of Research Fellow. The position is not restricted to faculty from the parent universities. Also researchers from other universities or business schools can be appointed as Vlerick Research Fellows to stimulate collaborative research efforts. The position closely resembles the position of "Affiliated Researcher" that was created at the universities as part of the Association Agreement.

Unsalaries researchers with a formal research assignment can be appointed as "Vlerick Research Fellow". Expenses related to the research fellowship can only be covered if the research assignment is clearly linked to a funded research project with a budget able to cover all expenses related to the research fellowship. Expenses cannot include an honorarium for the fellow. A Vlerick Research Fellow is member of the scientific staff of the School and benefits from the following advantages: accident and liability insurance, Vlerick ICT support, the use of a flexible office, access to the Vlerick library and to the electronic resources.

To be appointed as Vlerick Research Fellow, applicants should be holder of a PhD and have a proven research record. A written motivation by the competence centre chairperson **or research dean**¹ is required stating the period of affiliation, a short job description of the collaborative research, together with a statement of honour by the applicant. In this statement of honour the applicant states that he or she will render his or her assistance to the School deliberately and unsalaried, outside the scope of an employment contract. He or she will respect the property rights policy of the School, implying that affiliation with the School will be mentioned for all research, funded or organized through the School. The provision of office space, travel allowances and/or other benefits needs to be mutually agreed between the research fellow and the competence centre chairperson, and submitted for approval to the Dean. **Applications hold for one year (academic year). After an evaluation by the Research Dean, research fellowships can be renewed for another year.**

The application file will be sent to the Research Dean for approval by the Management Committee of the School. The Dean takes the final decision on the appointment, and, if the case applies, on a premature termination of the contract. In case of premature termination of the unsalaried services, the competence centre chairperson informs the HR Department.

An approval of the appointment implies the conclusion of an accident and liability insurance by the Legal Department. The insurance is concluded at the expense of the competence centre.

¹ For fellows not belonging to a competence centre.