
Library Loft: Reservations

1. Library Loft offers an open **working space & 3 desks for silent working**.
2. Email library@vlerick.com to make a reservation for one of these spaces outside opening hours and state your **NAME + ARRIVAL & DEPARTURE TIME (est.) + NUMBER OF PEOPLE**. Important note: Available timeframe is from 9h-12h and from 1h-5h on weekdays.
3. You will receive a **confirmation** subsequently. Please note that reservations should be made **before 5 p.m.** in order to have a valid reservation for the next day.
4. **Notify the library desk assistant** when arriving at the library loft so he/she can give you a proper welcome! 😊
5. Please don't hesitate to approach one of the library assistants for **information advice & support** for projects, assignments, papers, research,...